

## VILLAGE OF TOLONO

### Board of Trustees Meeting Minutes

August 5, 2014

The meeting was called to order at 6:30 p.m. Present were Board President Jeff Holt, Trustee Beth Erwin, Trustee Mike Golish, Trustee Beth Hewing, and Trustee Ryan Perry. Absent were Trustee Greg Kingston, Trustee Kent Plackett and Clerk Dixie Phillips.

The Board President, Trustees and public joined in the Pledge of Allegiance.

The Board heard comments from the public. Ann Haluzau expressed interest in adoption of a leaf burning ordinance.

Beth Erwin gave an update on the personnel policy manual. She and Beth Hewing had met with Attorney Glenn Stanko who has been hired as special legal counsel to assist with personnel matters. He reviewed the draft policy and had some recommendations. The Board is to review the revised drafts for future reference. She hopes to have the job descriptions ready for the next meeting.

Engineer Larry Johnson explained to the Board that Foth was purchased by Farnsworth Group. He introduced Neal Finine who has been with Farnsworth group for 38 years. Mr. Finien explained that the firm is about 100 years old and that its primary focus is municipal engineering.

Rick Raney presented the police report.

There was a motion by Trustee Perry to approve the Board minutes of July 15, 2014 with corrections. There was a second by Trustee Golish. The motion carried unanimously.

Ann Haluzau from the Fire Department gave an update on the new fire house construction progress. The building will probably start going up sometime in mid-September.

There was a motion by Trustee Erwin to ratify the Ordinance approved on July 1, 2014 as Ordinance 2014-O-10 approving the Minor Plat for 201 S. Condit with waivers as provided. There was a second by Trustee Gosh. The motion carried unanimously.

President Holt updated the Board on the progress of nuisance properties. Initial letters have gone out and there have been some results. The Village will see what properties need follow-up. A car repair business has been approached and will be removing abandoned cars over the next month. That business will be contacted in a month for a status report.

There was a motion by Trustee Golish to re-number the following ordinances:

Annual Appropriation Ordinance adopted July 15, 2013 shall now be assigned Ordinance Number 2013-O-05.

Ordinance Designating the Intersection of Leda Street and Bourne Street as a Required Three-way Stop Intersection adopted September 3, 2013 shall now be assigned Ordinance Number 2013-0-06.

Ordinance Designating the Intersection of Whitehead Street and Linden Street as a Required Four-Way Stop Intersection adopted on October 1, 2013 shall now be assigned Ordinance Number 2013-0-07.

There was a second by Trustee Perry. The motion carried.

Greg Douglas and Brian James from Martin Hood made a presentation about the Village's annual audit. They touched on financial statements, the audit report, and the letters to be issued by their firm. The Board will review the preliminary materials and will approve them at a future meeting.

There was a motion by Trustee Perry with a second by Trustee Golish to approve the Special Event applications for Lu & Denny's on August 16, 2014 from noon to midnight and on September 19, 2014 from 8:00 p.m. until midnight. The motion carried.

Trustee Golish then opened bids for the retired squad cars. For the 2004 squad car: Tony Cook \$800.00; Chicago Motors Inc. \$1,007.00; Trudy Price \$2,050.00; Greg & Lisa Boise \$2,654.00, and Peggy Bilman \$2,555.00. For the 2005 squad car: Tony Cook \$800.00; Chicago Motors Inc. \$1,007.00; Trudy Price \$2,050.00; Greg & Lisa Boise \$3,654.00, and Peggy Bilman \$2,555.00.

Trustee moved to approve the bids from Greg and Lisa Boise for \$2,654 for the 2004 squad car and \$3,654 for the 2005 with authority to default to the next highest bid if the first bidders did not honor their bids.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Perry-Yes. The motion carried. Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Perry-Yes. The motion carried.

There was discussion about livestock complaints in the Village. A property owner has ducks which have ventured onto other property owner's property.

The Board decided to consider the approval of the purchase of a truck with bed at its next regular meeting. The item is to be added to the agenda.

There was a motion by Trustee Perry to approve the payment of the bills as presented (with the correction that progressive chemicals' bill #12573 in an amount of \$930.00 should be \$523.03). There was a second by Trustee Golish.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Perry-Yes. The motion carried.

There was a motion by Trustee Golish to enter into Executive Session for the limited purpose discussing the performance, compensation and/or employment of one or more Village Employees. There was a second by Trustee Perry.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Perry-Yes. The motion carried.

The Board entered into Executive Session at 8:30 p.m.

The Board returned to open session at 9:09 p.m.

There was a motion by Trustee Perry to approve the hiring of Justin Kitts as a full time police officer with compensation as provided by the police bargaining agreement as recommended by the Police Chief. There was a second by Trustee Erwin.

The motion carried.

President Holt then administered the oath of office to Officer Kitts.

There was a motion by Trustee Golish to adjourn with a second by Trustee Erwin. The motion carried and the meeting adjourned at 9:12 p.m.

Submitted by

Marc R. Miller