

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
November 4, 2014**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, November 4, 2014. Trustees present: Beth Erwin, Mike Golish, Beth Hewing, Greg Kingston, and Ryan Perry; Trustee Kent Plackett and Mayor Holt were absent. Others present were Attorney Marc Miller, Clerk Dixie Phillips, Larry Johnson from Farnsworth, Tony Battaglia, Village Building Inspector, Denny Davis and Roger Hayden, representing the Tolono Fire District (“TFD”), and Mike Woodworth for the Village Public Works Department.

Pursuant to an approved motion made by Trustee Perry, seconded by Ms. Erwin, to approve Trustee Golish as Mayor pro tem to serve during any absence of the current President for the balance of 2014, the meeting was called to order at 6:30 p.m. by Trustee Golish and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

**Public Comments** – Brian Harris (215 Campbell St) explained his reasoning for a permit to extend his driveway and asked why others in his neighborhood were allowed to extend their driveways and he was being denied. Mr. Battaglia gave his report to the Board suggesting a variance be applied for because of the way the zoning ordinance reads. Mr. Harris will not apply for a variance because the fee exceeded the cost of the materials for the extended driveway. Trustee Golish made a motion, seconded by Trustee Perry to waive the variance fee and allow the extension; motion failed by 2 to 3 vote. Following further discussion, Trustee Golish made a motion, seconded by Trustee Perry to provide the Village Building Official with clarification of the Tolono Zoning Ordinance as it pertains to 215 Campbell St that since it is not possible to provide parking on side or rear yards or requested setbacks, a driveway in the required side yard on the East side shall be permitted as shown on requestor’s permit application dated September 30, 2014 and by reference is incorporated herein. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Absent

Diane Ducey Anderson then addressed the Board concerning the wooded area at the West Side Park because they want to use it as a possible Beer Tent site for Fun Day (June 26-27, 2015). Because no one knows who rightly owns the area, Mr. Miller will, with Mr. Davis’ assistance, find out who owns the property. Ms. Anderson also advised the Board that donations for the fireworks were very low and is hoping that if they can get the Beer Tent area, it will help with their income because expenses are going up continuously. The issue will be placed on the next meeting of the Board.

Jeremiah Kleparski (309 W Holden) reported to the Board that his neighbors have chickens, ducks and non-operational vehicles and it is reducing the property values and is a safety issue for his children. He was also asking a possible fence around his property. Mr. Battaglia will meet with Mr. Kleparski to see what and where a fence can be placed.

**Public Works Department** – Mr. Woodworth advised the Board that an invoice for \$700 from Pafco Truck Bodies had turned in for the strobe light on the truck had not been paid yet. The bill was added to the bills and will be paid. Mr. Woodworth also said that leaves are being picked up and that paper bags must be used. The Village will also pick up yard debris the first Monday of each month during the

Winter or as long as there is a need. He also advised the Board that people are throwing items over the fence at the dump site. A camera is being discussed for the dump site.

Trustee Perry advised the Board that he and Mr. Woodworth will be going to Bloomington to check out the total Patch machine this week. Trustee Perry also advised the Board that 21 cans of paint and paints can with other substances was returned by ABC because paint cans cannot be recycled. Trustee Golish or Trustee Perry will ask Chief Rainey to review the camera footage to see if they can determine who, in fact, dumped the paint cans.

## Reports

Mr. Johnson reported that bids for the storm sewer project would be taken sometime near the end of the year. He also reported that Phase 1 is finished, Phase 2 is soon to be completed, and that Phase 3 will be done in the future. Mr. Johnson gave the Board a copy of Dan Schuering's letter dated November 4, 2014 to President Holt and the Trustees in which he issued an opinion stating:

“... is my opinion that the Calhoun Project is part of a Redevelopment Project contemplated by the Redevelopment Plan since its adoption [06/04/2002]; and, payment of the Calhoun Project costs is, therefore, a lawful use of incremental revenues of the Tolono TIF district notwithstanding the fact that a portion of the Calhoun Project is outside the boundaries of the Redevelopment Project Area.”

In another letter dated November 4, 2014 from Mr. Schuering, together with Messers Miller and Johnson, approved the issuance of a Request for Proposal to banks for financing of the storm water sewer extension. Following discussion, Trustee Hewing made a motion, seconded by Trustee Golish to approve a request for financing proposals to fund the proposed storm sewer project with responses by December 2, 2014 consistent with the recommendations of the Village Engineer and Special counsel Dan Schuering. Vote was taken: Trustees Perry and Kingston – No, Trustees Erwin, Hewing, and Golish - Yes. Motion carried with a 3 to 2 vote.

Mr. Hayden of the TFD distributed the TFD's TIF Application Cost Projection as of November 4, 2014 as follows:

\$ 22,485 – Sidewalks on Bourne and Reynolds Streets
<u>69,000</u> – Detention Basin
\$80,485 – Total Project Combined Costs
<u>16,000</u> – Contingencies (approximately 20%)
\$96,485

Following discussion, Trustee Kingston made a motion, seconded by Trustee Golish to approve \$11,485 that includes handicap ramps from Streets and Alleys budget. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Absent

Mr. Battaglia spoke concerning 215 Campbell Street under Public Comments and the matter will be discussed at the next meeting.

**Minutes:**

Trustee Perry made a motion, seconded by Trustee Golish to approve the October 21, 2014 minutes as presented. Motion carried.

**Old Business:**

There was no reporting on the status of homeowner violation letters and it will be placed under reports for future meetings.

Rob Murphy presented an estimate from Current Technologies that included wireless point-to-point link from Police Department to Grain Elevator, sector antenna on top of the grain elevator, a camera watching the dump, a park camera (if the Park District would bring their camera into the Tolono Police Department network, it would be cheaper), Park WIFI, a camera for the Village Hall interior, recording server, materials, and installation services, for a total of \$24,485.31. Mr. Murphy will speak with the Park District and see what they think and then re-work the situation for a more concise estimate.

A leaf- burning ordinance was discussed and Mr. Miller will prepare an ordinance, which will limit the days and hours of burning leaves with a ban on leaf burning being in place in two years, and present it at the next meeting.

The purchase of a hot patch machine was deferred to the next meeting.

Trustee Golish said he was not sure how to fix the problem with the truck purchase. The Board suggested it wait until next year unless another option becomes available. Following discussion, it was decided that Trustee Golish would have the Public Works Department prepare a list of their vehicle needs and present it to the Board.

**New Business:**

Trustees Erwin and Hewing prepared a Job Description for an Office Administrative Assistant and an Account Clerk and presented it to the Board. They also advised the Board that the position was ready to be placed in the paper. Trustee Kingston suggested that the Village needs a part-time Treasurer, rather than a full-time one and that the current office staff should be allowed the option of taking that position first. Trustee Kingston will check with other Villages concerning their Treasurer position and report back to the Board.

Trustee Perry made a motion, seconded by Trustee Golish to pay Terrance Hays' sewer credit in the amount of \$23.30. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes  
Greg Kingston – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Beth Hewing – Yes  
Kent Plackett – Absent

**Pay Bills:**

Trustee Perry made a motion, seconded by Trustee Erwin to pay the bills. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes  
Greg Kingston – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Beth Hewing – Yes  
Kent Plackett – Absent

**Executive Session:** None

Trustee Kingston reported that there was a residence that had no water. Mr. Miller will send a letter to the homeowners.

Mr. Battaglia reported that he had approved the installing of a driveway with an extended culvert at 313 Philip Drive but that now there are drainage problems. Trustee Perry will check with Mr. Woodworth and see if he can get the matter resolved. The Board asked that the Public Works Department start checking ditches once all the drainage systems are in place.

Following discussion, Mr. Battaglia and Nicole Graham will discuss some kind of standard operating procedure for handing requests that come in for zoning review and possible variances.

Mr. Battaglia also reported that he had a request from Teresa Crawford for a group home application of Aspen Creek and Tim Yow for a remodel.

There being no further business to discuss, Trustee Golish made a motion, seconded by Trustee Perry to adjourn the meeting. The meeting adjourned at 9:25 p.m.

Respectfully submitted,  
Dixie L. Phillips, Clerk