

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
May 6, 2014**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, May 6, 2014. Trustees present: Beth Erwin, Mike Golish, Beth Hewing, Greg Kingston, and Ryan Perry; Trustee Kent Plackett were Yes. Others present were Mayor Jeff Holt, Attorney Marc Miller, Clerk Dixie Phillips, and Larry Johnson and Tim LaRocque from Foth.

The meeting was called to order at 6:30 p.m. by Mayor Holt and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

**Public Comments** – Chief Rainey explained the ILEA agreement and it will be on the next agenda for approval.

**Public Works Department** – No Report

**Reports**

Following review of the 2014 MFT Program and projects, Trustee Perry made a motion, seconded by Trustee Golish to authorize Mayor Holt to sign the Resolution for Maintenance of Street and Highways. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Trustee Perry made a motion, seconded by Trustee Golish to authorize Mayor Holt to sign the Maintenance Engineering Agreement, the Municipal Estimate of Maintenance and Costs, and the Local Public Agency Material Proposal cover letter. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Mr. Johnson advised the Board that he had received a proposal from Feutz Contractors Inc. (“Feutz). Following discussion, Trustee Golish made a motion, seconded by Trustee Perry, to approve the Feutz’ proposal for a new catch basin for \$1,900, slope repair for \$4,550, and \$500 for mobilization, for a total cost of \$6,950, using TIF funds. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – No	Ryan Perry – Yes	Kent Plackett – Yes

Mayor Holt advised the Board that there were some hydrants that did not work and he has asked Bill Dawkins of the Maintenance Department to get them repaired so they will pass EHR testing. The fact that two hydrants belong to American Water was discussed and Mayor Holt will check on rental of the hydrants.

**Executive Session:**

At 8:42 p.m. Trustee Golish made a motion, seconded by Trustee Erwin to enter into Executive Session to discuss the performance, compensation, and/or employment of one or more Village employees; and also to discuss and review issues regarding Collective Bargaining for the Tolono Police Department. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

At 8:59 p.m. Trustee Perry made a motion, seconded by Trustee Erwin to leave Executive Session and return to Open Session. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

There being no further business to discuss, Trustee Hewing made a motion, seconded by Trustee Perry to adjourn the meeting. The meeting adjourned at 9:02 p.m.

Respectfully submitted,  
Dixie L. Phillips, Clerk

Mr. Holt also relayed the information that the 4-way stop at Whitehead and Linden Streets was not up yet and that Chief Rainey had informed the Maintenance Department to have the other two stop signs put up in accordance with the Village Ordinance No. 2013-06.

**New Business:**

The Super Clean Car Wash's request for a sewer credit and Tom Swigart's request for reimbursement for road work were tabled to the next meeting.

Trustee Golish made a motion, seconded by Trustee Perry to approve the contribution to the Champaign County Economic Development Corporation Funding Campaign FY 2014 for \$2,700. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Damion Donberger presented the reason for the Special Event planned by the Boom-Boom Boys to raise funds for fireworks. Trustee Perry made a motion, seconded by Trustee Golish to approve the Special Permit for May 31, 2014 at Lu & Denny's as a fundraiser for them. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Attorney Miller will take care of the paperwork.

Trustee Perry made a motion, **seconded by Trustee Kingston**, to purchase five polo shirts for the staff members at the cost of \$15 per shirt. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Trustee Erwin reported that in light of the recent situation, she felt that a camera in the front office would protect the staff, customers. Chief Rainey will look into the purchase of a camera without audio.

**Pay Bills:** Trustee Golish made a motion, seconded by Trustee Erwin to pay the bills, with the caveat that Foth's bill for \$1,047.42 be reviewed by Mayor Holt and Larry Johnson of Foth. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes	Mike Golish – Yes	Beth Hewing – Yes
Greg Kingston – Yes	Ryan Perry – Yes	Kent Plackett – Yes

Mr. Johnson reported that it would cost approximately \$2500 for an updated block map and an updated water main map. Trustee Golish, made a motion, seconded by Trustee Ryan, to update both maps not to exceed \$5,000, divided equally between TIF and the General Funds. A roll call vote was taken and the following votes were cast passing the motion:

Beth Erwin – Yes  
Greg Kingston – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Beth Hewing – Yes  
Kent Plackett – Yes

Trustee Golish made a motion, seconded by Trustee Perry to have the engineers submit to the EPA the annual Consumer Confidence Report. Motion carried.

Clerk Phillips reported on the Joint Review Meeting for the TIF Districts and the information is posted on the Village website.

Mayor Holt advised the Board that Randy Grace had inquired about trees for the parks. Trustee Erwin will look into the issue with CCDC and Attorney Miller will get Mayor Holt a number for tree maintenance.

Mayor Holt also advised the Board that he told the Maintenance Department that the trees on the corner of Linden Street and Route 45 were being removed for safety reason and that he had told the homeowner that the Village could replace them with small bushes.

Trustee Kingston asked when the trees were being cut down if the stumps could be grounded up at the fire station and on the corner of Whitehead and Strong Streets where it was removed last year. The consensus was that when trees are removed, the stumps will be grounded.

**Minutes:** Trustee Erwin made a motion, seconded by Trustee Kingston to approve the minutes of the April 15, 2014 minutes with minor corrections. Motion passed.

#### **Old Business:**

The following items were continued to the next meeting:

- A. Review and/or approve construction of door between Village office and conference room
- B. Ratify union contract for Police Department
- C. Review and/or approve Employee Manual
- D. Approval of annual raises for employees.

Mayor Holt relayed to the Board that he had given the “Junkies Book” to Chief Rainey, who had verified/corrected addresses, and that it was time for places to get cleaned up. In addition to those listed in the book, there will be others placed on the list and brought back to the Board. The consensus was that the Board would start action on getting the properties cleaned up.