

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
November 3, 2015**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, November 3, 2015. Trustees present: Rena Anderson, Mike Golish, Jacquie Miller, and Rob Murphy. Trustee Ryan Perry and Mayor Jeff Holt were absent. Others present were the Zoning Board of Appeals Administrator Roger Bachert, Building Official Tony Battaglia, Engineer Tim LaRocque Attorney Marc Miller, Clerk Dixie Phillips, and Chief Rainey.

In the absence of Mayor Holt, Trustee Anderson made a motion, seconded by Trustee Miller to appoint Trustee Golish as Mayor Pro-Tem. Motion carried.

The meeting was called to order at 6:30 p.m. by Mayor Golish and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

Public Comments – None

Public Works Department – None

Reports

Engineer: Mr. LaRocque reported on the status of 800 N Culvert Replacement project and the following actions was taken:

Trustee Anderson made a motion, seconded by Trustee Murphy to approve Feutz Final Pay Estimate in the amount of \$12,037.52. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Trustee Anderson made a motion, seconded by Trustee Murphy to approve Feutz Change Order in the amount of \$189.42. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Trustee Murphy made a motion, seconded by Trustee Anderson to approve Illiana Construction’s pay request in an amount not to exceed \$4,000. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Trustee Miller made a motion, seconded by Trustee Anderson to approve the letting of bids, which Mr. LaRocque will secure from a couple of contractors, for the installation of a guard rail in an amount not to exceed \$10,000. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Mr. LaRocque said that there was a hole in the 8” tile closer to 1st street and that it would re-clog if DJ Stewart only cleared it. DJ said he could repair it for \$2700 to \$2800. Trustee Anderson made a motion, seconded by Trustee Miller to allow DJ Stewart to repair the tile in an amount not to exceed \$3,000. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Mr. LaRocque explained that the railroad was going to send someone to look at the crossing on Holden Street and, if necessary, schedule it for repairs. He also reported that the railroad usually cuts down trees on railroad property because of the red tape involved if some other company does the job. Mr. LaRocque will get a list of trees to be cut down and talk to the railroad to see what can and cannot be done.

Mr. LaRocque reported that the total cost for the Route 45 paving project would be \$62,675 and that TIF is a potential source as well as MFT funds. Because of safety issues, the turn lanes on Route 45 were discussed and Mr. LaRocque will speak with the State to see what can be done. He also reported that ADA improvements will also be done. Trustee Murphy made a motion, seconded by Trustee Miller to approve the Route 45 paving project, including the plan as submitted, a Resolution for Improvement as presented, and the related Agreement with the Department of Transportation to include the use of MFT funds with TIF as the secondary source of funds. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Following a question by the Board, Mr. LaRocque will check to see who is responsible for watering the sod and when Walnut Street might be open.

Zoning and Building – None

Police – Chief Rainey presented estimates for a 2016 Silverado and a 2016 Tahoe. Trustee Murphy made a motion, seconded by Trustee Miller to approve the purchase of the 2016

Silverado Special Service pickup not to exceed \$35,000. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Approval of Minutes –Trustee Murphy made a motion, seconded by Trustee Murphy to approve the minutes of the October 20, 2015 meeting. Motion carried.

Old Business – Clerk Phillips is to obtain an updated list of property owners failing to meet the requirements of the yard ordinance.

Trustee Murphy will work with Jeff Breen and Tim Hughes to arrive at a truck route that will benefit both the Village and United Prairie.

Nothing on contracting Village trees to be taken down.

Trustee Anderson presented a job description for a Public Works Supervisor and is still researching for an office staff description suitable for the position. A Treasurer has not been hired.

Nothing reported about a Trustee appointment.

Trustee Golish will ask Bill Dawkins to obtain estimates for the purchase of a leaf vacuum to be presented at the next meeting.

New Business

Trustee Golish asked that the retirement fund be deferred to the next Board meeting.

Trustee Golish was unable to speak with John McBride concerning the status of an estimate for an algae reduction device and new pump(s).

Trustee Golish said the issue of using Village vs. outside resources would best be discussed in Executive Session.

There was nothing to report on the old firehouse.

Trustee Murphy made a motion, seconded by Trustee Anderson to approve the sewer credit for Nathaniel Tate in the amount of \$36.84. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Trustee Golish asked Chief Rainey to notify residents that they are to have leaf burning done by dark. Chief Rainey advised the Board that he had passed out ordinances to some of the residents.

Pay Bills and/or Warrants – Trustee Murphy made a motion, seconded by Trustee Miller to pay all bills and warrants. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Executive Session – At 7:50 Trustee Murphy made a motion, seconded by Trustee Anderson to enter into Executive Session for the limited purposes of discussing the performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

At 9:08 p.m. Trustee Anderson made a motion, seconded by Trustee Miller to leave Executive Session and return to Regular Session. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

There being no further business to discuss at this time, Trustee Murphy made a motion, seconded by Trustees Miller and Anderson to adjourn the meeting. The meeting adjourned at 9:09 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk