

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
January 19, 2016**

The regular Board meeting of the Village of Tolono was held on January 19, 2016 and was called to order at 6:30 p.m. Present were Board President Jeff Holt, Trustees Rena Anderson, Mike Golish, Rob Murphy, Ryan Perry, and Terrence Stuber; absent was Trustee Jacquie Miller. Others present were Attorney Marc Miller, Engineer Anthony Jansen, Sr. Architect Scott Burge, Chief Rainey, and representatives from Premier Cooperative.

President Holt led the Board and guests in the Pledge of Allegiance.

PUBLIC COMENTS: Nate Baxley requested a special event license for a benefit to support the Unity West PTO at St. Patrick’s Hall on January 26, 2016 from 6 to 10 p.m. Trustee Perry made a motion, seconded by Trustee Murphy to approve the special permit. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Absent
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Mayor Holt advised Mr. Baxley that he would sign off on the liquor aspect of the permit. Trustee Perry made a motion, seconded by Trustee Murphy to waive the special permit fee. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Absent
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Ed Gregg reported that he had received the special permit and insurance for Lu & Denny’s event for February 26, 2016.

PUBLIC WORKS DEPARTMENT: Nothing

REPORTS: Mr. Jansen reported on the status of 800 N saying that the asphalt was done on the 8th, that no complaints have been received, and that he had sent requests for quotes for guard rail to three different companies, receiving one nay and two no response. President Holt mentioned his contact and Mr. Jansen said he would get that one as well. He next reported on the flooding issues saying he met with Bill Dawkins and that 21 locations had drainage issues and passed out a map showing locations on a 1996 master drainage map. He said that over half of the locations need cleaned or sewers jetted because 2004 was the last year for cleaning. President Holt advised the Board that he and Mr. Dawkins have been working on that as well and that they had received training. He also stated that they will begin at one end of town and keep going forward. Trustee Golish asked if the issue of buying a vacuum and a honey wagon had been discussed and President Holt told him yes to both.

Mr. Jansen reported on other locations of drainage problems. Trustee Golish mentioned the location on E. Washington St., advising the board that he thought it had been taken care of over a year ago but President Holt said it had not. President Holt asked that the priority be Heather Harden’s location because there was three feet of water and it drained slowly. Clerk Phillips relayed that 307 E Vine flooded to the door – Vine between Reynolds and new subdivision - and President Holt asked that that address be included as well but reiterated that he wanted Harden’s property to have priority and that no one else is less important. President Holt asked the Board to digest the options and see if they can come up with a solution. President Holt said that the Village

can do a lot of cleaning and jetting itself. Mr. Jansen said that Calhoun Street was one phase of the master plan in 1995 and that the west side phases have not been constructed yet and that Ms. Harden's area is a starting phase. Mr. Jansen will bring a map showing next phases to be done. President Holt said the Village had made a lot of progress and thanked his colleagues. Trustee Perry asked if a map showing all the areas could be developed and was told that the current map had them but Mr. Jansen will highlight those areas for easier reading.

Trustee Perry said that Third and Benham Streets, where work was done earlier this summer, still flooded and that the ditch was full and perhaps clogged. Mr. Jansen will look at it. Trustee Golish thought there was one at Whitehead and Holden and along east side of park because the manhole at corner was not draining at all. Randy Bachert said it floods from the park down behind houses. Trustee Perry said it was unclogged once. Mr. Bachert said water was backing up in his basement and the builder said he had taken out the sump pump so that the water is being pumped directly into ditch. Mr. Jansen and Mr. Bachert will look into it.

President Holt acknowledged John Taber at 313 N Bourne St (previously Hazel Horton's home) who advised the Board that they had been gone for the holidays and when they returned there was one and a half feet of water in his basement and asked if his property could be added to the list of properties being checked at the corner of Bourne and Washington Streets. Mr. Jansen said it was pegged to be jetted and/or cleaned.

Mr. Burge gave an update on the status of the demolition plans for the old fire station in three phases: (1) Because of hazardous materials, the cost to demolish the building would be between \$50 and \$75,000; (2) he asked whether or not the Village wanted them to proceed on a time and material basis or on a fixed fee. The Board asked that information be sent to them so they could digest it before making a decision. Trustee Golish believes a lump sum and Mr. Burge said the scope was pretty well nailed down except for utilities. Mr. Burge will put together a definite proposal to see what work would be included, time frame and fee. The final (3) phase would be the general design and construction time frame once all documents are approved and Farnsworth is given the go ahead and that he anticipates two weeks for the design portion; three weeks for the bidding process, and between one and two weeks for the contract negotiations and then the building would be demolished. The total time frame would be between four and five weeks, and then one to two weeks for contract negotiations and then demo work about four to five weeks, totaling eight to ten weeks for final project completion. President Holt asked Mr. Burge to work with the Village Building Official Tony Battaglia, and the Village Zoning Administrator Randy Bachert at some point, as well as Trustee Perry because he is an electrician by trade.

President Holt reported that he had met with a Jim Clark of the Illinois Intergovernmental Agency about his concerns on the intersection of Walnut and Route 45. He said it's been since 2008 and again in 2012 that IDOT said the intersection did not warrant a traffic light. Unfortunately, the State takes into consideration accidents, among other things in deciding whether a traffic light is warranted. President Holt informed him that the Village did not want to wait for an accident and wanted to be proactive rather than reactive. He also advised the Board that Mr. Clark said he would try to fix President Holt up with some folks from IDOT to review the matter.

There was no Zoning Board of Appeals or Building Official reports.

The December 2015 Police report was reviewed having 16 written and 12 verbal warnings, for a total of 131 service calls.

Trustee Perry asked about the timeline for having the shed removed at the Walnut location. Mr. Bachert said he will send another letter and talk to CU Under Construction to see if they know when it will be moved. President Holt said if we have ordinances in place, they must be enforced. Mr. Miller will draft letters to

homeowners, have the Chief of Police deliver the letters to those in non-compliance with the Village ordinances. Mr. Bachert will send Mr. Miller a copy of all the letters.

Donna, Jeff's sister-in-law, came into the meeting stating that she had had a water leak and Gary Mitchell asked her to get the water at their house shut off. President Holt said yes, and Trustee Perry left the meeting to call Bill Dawkins about the emergency.

Trustee Golish said residents would like to be notified when the lab tests for water are done and then Trustee Golish will post the results on the website. Trustee Stuber also said someone had put on face book (not Village website but the other website) about a boil order and it wasn't true. Trustee Stuber said perhaps put red alerts on whenever an outage or boil order occurs. Trustee Golish said the Google search finds the Village's site first now rather than the other site.

PRIOR MINUTES: Trustee Golish made a motion, seconded by Trustee Stuber to approve the January 5, 2016 minutes; motion carried.

OLD BUSINESS: The truck route ordinance was tabled because of lack for information.

Trustee Stuber made a motion, seconded by Trustee Golish to approve Ordinance 2016-02, An Ordinance Abating a Tax Levy in Connection with the Issue of Series 2012 Alternate Revenue Bonds. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Absent
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

The job descriptions were tabled for further input and finalization. President Holt reported that an employee who is currently doing the cleaning is interested in the position but members of the Board would like for the public to know about the position, receive applications, and then the Board review them.

NEW BUSINESS: Mr. Bachert said that he had received a letter asking him to sign a zoning permit for 1104 CR 900 N for a used car lot but after researching the matter, he did not sign it because the land had not been annexed to the Village or re-zoned, still showing it zoned Ag-1. He contacted Frank Norton and Mr. Miller to see if they knew anything about this and no one could find any documentation showing the property being annexed. As of now there is no evidence that it was annexed. Mr. Miller said the property was originally used as some sort of stone business and the property owner thought that in 1997 he appeared before the board and the property had been annexed but County records did not show it. Village records did not have it listed either and Mr. Miller did not find anything in his records and he searched from 1991 to 2000. Mr. Miller will contact and let him know the procedure to follow for getting the property re-zoned. Mr. Miller informed the Board that if the land is contiguous to the Village, it can go ahead and annex and re-zone; if not, they need to approve an annexation agreement which means once the land touches the city, which is good for 20 years, it could be re-zoned and have a change of use; or the Board could do nothing and then it's between the property owner and the county. Mr. Miller will get back to the property owner and let him know what his options are and the Board would not be bound by anything. If the Village wants it annexed, then advise the property owner how to proceed. President Holt asked for a straw poll as to whether or not to annex. All Trustees were in favor. President Holt asked Trustee Anderson and Mr. Bachert to call the property owner and tell him the Board is supporting the annexation. Mr. Miller will also contact him and send an e-mail.

There were no sewer credits.

President Holt advised the Board that the agreement between the Tolono Fire District (“TFD”) and the Village concerning the box truck and sale of the land was agreed upon and that the Village is awaiting signature by the TFD. Mr. Miller had a conflict of interest so he gave the TFD the name of another attorney and once signed, the truck can be transferred. Trustee Stuber advised the Board that Denny Davis had informed him that the TFD did approve the agreement. Mr. Miller said the matter should close by the second Board meeting in February.

PAY BILLS AND WARRANTS AS PRESENTED: None

MISCELLANEOUS: President Holt reported on the purchase of new Christmas decorations and asked the Board to review the information provided; no decision made.

There was a discussion between President Holt, Trustees Golish and Stuber concerning administrative privileges to the Village website. President Holt told Trustee Golish to give Trustee Stuber all rights to the Village website even though Trustee Golish thought it was a bad idea to have more than one person administering the website.

Trustee Perry asked Mr. Janson if they could take a look at MFT and what the game plan would be. Trustee Golish asked if sidewalks could be looked at again, especially the older parts of town, i.e. Main Street, and suggested that there be one sidewalk on one side of each street. Trustee Perry and Mr. Jansen said they would look into that as well.

Trustee Anderson asked for an updated list of all Board members’ information for the County so it can properly be put on the website. Clerk Phillips is to e-mail each party to verify their information and send final to Trustee Anderson.

Review tickler file – no one gave DLP any changes so nothing to review.

President Holt said to take a five-minute recess before going into Executive Session.

EXECUTIVE SESSION: At 8:37 p.m. Trustee Perry made a motion, seconded by Trustee Golish to enter into Executive Session for the limited purposes of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Absent
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

President Holt asked Clerk Phillips to leave the meeting at this time.

At 9:28 p.m. Trustee Golish made a motion, seconded by Trustee Murphy to enter into Open Session. A roll call vote was taken and the following vote were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Absent
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Perry reported that the resident’s emergency situation was fixed.

At 9:30 p.m. Trustee Murphy, seconded by Trustee Golish to adjourn. Meeting adjourned.

Respectfully submitted,
Dixie Phillips, Clerk

