

VILLAGE OF TOLONO

Board of Trustees Meeting Minutes

April 4, 2017

The meeting was called to order at 6:35 p.m. Present were President Jeff Holt, Trustees Jacquie Miller, Rob Murphy, Ryan Perry and Terrence Stuber. Absent were Trustees Mike Golish and Trustee Anna Morris, and Clerk Dixie Phillips. Attorney Marc R. Miller was also present and took notes for the minutes.

The Trustees and public joined in the Pledge of Allegiance.

The Board heard comments from the public. Patti King discussed some drainage concerns that she has. She does not want to have to pay a \$25 building permit fee to put in a culvert located in the public right-of-way. There was consensus that it does not make sense to require residents to pay a fee to install new culverts.

The item "waiver of Culvert fee for the King property" will be on the agenda for the next meeting.

President Holt made the appointment of Brandi Dalton as the new Administrative Secretary. Trustee Stuber made a motion to approve it. There was a second by Trustee Murphy. Roll Call Vote: Trustee Miller -yes, Trustee Murphy-yes, Trustee Perry-yes, and Trustee Stuber-yes. The motion carried.

The Public Works Superintendent gave a report about his department.

Engineer Anthony Jansen gave an update on engineering projects in the Village. He handed out a map of the MFT program which will focus primarily on the southeast part of town. It will be year one of a three or four-year cycle.

There was a motion by Trustee Perry to approve the Maintenance Engineering Contract and MFT Resolution for the MFT General Maintenance Project as presented with authorization for Trustee Murphy being authorized to sign as Clerk Pro Tem. There was a second by Trustee Miller. Roll Call Vote: Trustee Miller -yes, Trustee Murphy-yes, Trustee Perry-yes, and Trustee Stuber-yes. The motion carried.

There was consensus that the engineers were to move ahead with filing a water report as required.

Engineer Scott Burge gave an update on engineering related to the new police department.

The Contractor is requesting information about the owner supplied cabinets for the kitchenette and shelving for the record room. Trustees Murphy and Perry will work with the Chief to select the materials.

There was a motion by Trustee Murphy to approve Grunloh Construction's revised Change Order #2 for \$25,342.4, Change Order #3 for \$4,511.96, Change Order #4 for \$2,987.01, and Pay Request #3 \$106,888 as presented. There was a second by Trustee Miller. Roll Call Vote: Trustee Miller -yes, Trustee Murphy-yes, Trustee Perry-yes, and Trustee Stuber-yes. The motion carried.

There was consensus that wires need to be pulled for the phones and the computers. The cost appears to be about \$3,000 to be approved at the next meeting. Trustee Murphy will follow up with the Chief. The engineer will approach the contractor about delaying the installation to allow for the wiring.

The Treasurer presented his report.

There was a motion by Trustee Murphy to pay the bills/warrants as presented. There was a second by Trustee Stuber. Roll Call Vote: Trustee Miller -yes, Trustee Murphy-yes, Trustee Perry-yes, and Trustee Stuber-yes. The motion carried.

There was a motion by Trustee Stuber to approve the minutes for March 21, 2017 and March 27, 2017 with a correction to the March 21 minutes changing "Trustee Ryan" to "Trustee Perry." There was a second by Trustee Murphy. The motion carried.

The changes to the Water Ordinance are being reviewed by Trustee Perry and will be discussed at a future meeting.

The Board agreed that discussion about 105 E. Daggy could be taken off as an item on the agenda. The Attorney has provided confidential packets for review and will keep the Board updated.

New business items relating to employee compensation will be discussed at a future meeting.

Trustee Stuber then opened the bids for the surplus police Charger vehicle

Akhtar Naviwala bid \$1307, Jeff Burgoni bid \$1,200, Mr. Kouzmanoff bid \$125, and Mr. Youseff Dabbagh bid \$868. There was motion by Trustee Murphy to approve the bid from Mr. Naviwala for \$1,307 so long as he picks up the vehicle within two weeks. If the vehicle is not retrieved and paid for, then the vehicle can be sold to the back-up bidder Jeff Burgoni for \$1,200. There was a second by Trustee Perry. Roll Call Vote: Trustee Miller -yes, Trustee Murphy-yes, Trustee Perry-yes, and Trustee Stuber-yes. The motion carried.

Trustee Murphy gave a presentation relating to "no parking" signs placed by homeowners around West Side Park during the Tolono Fun Day Festival. There is discussion about running a shuttle but there are insurance issues that the Committee is looking into. The matter will be discussed at the next Board meeting.

There was a review of the Ticker File.

Trustee Perry identified a property on 313 E. Walnut near the railroad tracks has an old car and debris on the property. He would like that added to the list.

He also identified a property at the northwest corner of 3rd and Marshall which has a dilapidated garage. He would like that added to the list.

There was consensus that the Chief should look at the properties on the nuisance list and provide the Board with a brief summary and report on the properties.

Robert then discussed payment options for water bills. There was agreement that the Superintendent should go through the alleys and provide a report about what projects need to be undertaken.

There was a motion by Trustee Murphy to adjourn with a second by Trustee Stuber. The motion carried and the meeting adjourned at 8:59 p.m.

Respectfully submitted,
Marc R. Miller edited by
Clerk Dixie L. Phillips