

**Village of Tolono Board of Trustees  
Regular Meeting  
January 2, 2018**

The Village of Tolono Board of Trustees ("Board") met on January 2, 2018. President Rob Murphy called the meeting to order at 6:31pm. Roll call found the following trustees present: Vicki Buffo, Jacquie Miller, Ryan Perry, Jared Ping and Terrence Stuber. Trustee Anna Morris was absent. Also present were Clerk Brandy Dalton, Treasurer Robert Kouzmanoff and Public Works Superintendent Matt Graven

President Murphy led the Pledge of Allegiance. Trustee Stuber gave the invocation.

**REPORTS**

**Engineers:**

- C2 Engineers spoke of their qualifications.

- Scott Burge said the door hardware has been ordered and will be installed next week, the dampers are done. He suggested approving the Final Pay Request in the amount of \$57,919.40. It was tabled by the Board. He is going to be reviewing the mileage with the Accounting Department, and it will be credited to our account.

**Public Works:**

Trustee Ping motioned to approve the bid from C2 Engineering in the amount of \$29,365 for 3 water main projects. Trustee Stuber seconded the motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, yes; Stuber, yes. Motion passed unanimously.

**Treasurer:**

Trustee Buffo motioned to approve the bills as presented. Trustee Stuber seconded the motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, yes; Stuber, yes. Motion passed unanimously.

Trustee Ping motioned to approve the sewer credit for 605 E Larmon St in the amount of \$132.67. Trustee Miller seconded the motion. Roll call: Buffo, abstain; Miller, yes; Perry, yes; Ping, yes; Stuber, yes. Motion passed unanimously.

**APPROVAL OF PRIOR MINUTES**

Trustee Buffo motioned to approve the minutes of the regular session meetings, held December 5, 2017; December 19, 2017 and December 28, 2017 (Special Meeting). Trustee Stuber seconded the motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, abstain; Stuber, yes. Motion passed unanimously.

Trustee Buffo motioned to approve the minutes of the executive session meetings, held December 19, 2017 and December 28, 2017 (Special Meeting). Trustee Miller seconded the motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, abstain; Stuber, yes. Motion passed unanimously.

**NEW BUSINESS**

- Discussion of Liquor Ordinance was tabled.

- Approval of a copier and a boiler were tabled to get more bids. The Board also wants to look into replacing the boiler with a conventional furnace.

Trustee Stuber motioned to approve Ordinance 2018-O-1, an ordinance amending the Village Personnel Policy to prohibit sexual harassment. Trustee Buffo seconded to motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, yes; Stuber, yes. Motion passed unanimously.

## **NUISANCE AND TICKLER FILES**

Clerk Dalton reported that property owners have until January 5, 2018 to comply before being turned over to Attorney Miller for third letters.

## **EXECUTIVE SESSION**

Trustee Perry motioned to enter into executive session for the limited purposes of discussing the hiring, firing, performance, compensation and/or employment of one or more Village employees at 7:27pm. Trustee Miller seconded the motion. Roll call: Buffo, yes; Miller, yes; Perry, yes; Ping, yes; Stuber, yes. Motion passed unanimously.

The board returned to open session at 8:19pm, and Trustee Buffo motioned to adjourn the meeting. Trustee Stuber seconded the motion. Motion carried unanimously via voice vote.

Respectfully Submitted,

Brandy Dalton  
Village Clerk

xc: File  
Village Board